

**Role:** Safeguarding Team roles

**Charity:** Bromley Homeless

**Charity number:** 1186655

**Remuneration:** Voluntary role, expenses provided in accordance with policy

## **About Bromley Homeless**

Bromley Homeless charity was created following the merger of two local charities, Bromley Homeless Shelter and LATCH (Bromley Churches Housing Action). The merger completed formally in April 2021.

The two charities came together with a shared vision which has been defined as:

*A community where everyone has access to a decent home and no one feels their only option is to sleep rough*

## **Our strategy**

Our mission, as an expression of Christian faith, is to provide support and positive intervention to empower anyone facing homelessness principally in the London Borough of Bromley to fulfil their desire for a safe and secure home and live a fulfilled life.

We deliver this mission through a range of services and activities operating year-round. Our strategic priorities have been set as:

1. Provide advice and advocacy to individuals over 18 to overcome a homeless situation
2. Provide timely and personalised support, encouragement and personal empowerment to end homelessness
3. Provide year-round emergency shelter, access to health and wellbeing services and food
4. Provide access to housing through supported housing and hosted accommodation, links with housing providers and private landlords
5. Prevent homelessness and challenge negative attitudes towards it by raising awareness of homelessness and giving a voice to those experiencing it

## **Operations**

We have 5 part time members of staff who lead on the delivery of services and we are lucky to have enormous support from our large number of volunteers.

Services are mainly delivered from our service hub at the United Reformed Church in Bromley town centre but we have been looking at expanding our outreach services which has started in Orpington this year.

We have collaborative relationships with Bromley Council and GP Alliance and work closely together to support those in housing need.

More information can be found on our website: [www.bromleyhomeless.org](http://www.bromleyhomeless.org)

## **Safeguarding Team roles**

Bromley Homeless has appointed a safeguarding team to ensure that the welfare of all those who come into contact with the charity is of the highest standard. To strengthen the work of this team we are now in a position to recruit two new members. We are looking for someone with a health and safety background and someone with adult safeguarding experience.

Role 1: Adult Safeguarding volunteer

- Being the out-of-hours (5-8pm) contact for volunteers and staff at Bromley Homeless
- Offering advice to volunteers and staff in safeguarding matters in line with our policy and in collaboration with the safeguarding team
- Working with the safeguarding team to offer in-house safeguarding training to volunteers working with those in emergency accommodation

Role 2: Health and Safety volunteer

- Signing off the risk assessments that staff and volunteers have completed
- Taking the lead on the team in implementing the health and safety policy across the charity
- Advising on relevant training (eg first aid, food hygiene etc)

Both roles will include:

1. Attending monthly safeguarding team meetings via Zoom
2. Reviewing the safeguarding policy and health and safety policy once a year
3. Monitoring the effectiveness of both of these policies and implementing any procedures
4. Keeping accurate records

All volunteering positions within Bromley Homeless require an online registration ([www.bromleyhomeless.org](http://www.bromleyhomeless.org)) to be completed and references.

**Contact**

If you would like to discuss the role and find out more information please contact Rachel Archer:

[rachel.archer@bromleyhomeless.org](mailto:rachel.archer@bromleyhomeless.org)

To apply, please send your CV and covering letter by email to:

[rachel.archer@bromleyhomeless.org](mailto:rachel.archer@bromleyhomeless.org)

Closing date for application is 31 March 2022 and we aim to appoint the new members of the Safeguarding Team at our AGM in June/July.